



Board of Directors

Chris Glatz, *President*

Dr. Jane Martin, *Vice President*

Cliff Repperger, *Treasurer*

Jessicah Nichols, *Secretary*

Thursday, August 29, 2013, 1:00 p.m.

Minutes

The mission of Odyssey Charter School, working in partnership with the family and the community, is to help each child reach full potential in all areas of life. Our aim is to educate the whole child with the understanding that each person must achieve a balance of intellectual, emotional, physical, moral, and social skills as a foundation for life.

A. OPENING EXERCISES

- Call to Order & Establish Quorum – *The meeting was called to order at 1:00 p.m. Chris Glatz, Dr. Jane Martin, and Jessicah Nichols were present.*
- Pledge of Allegiance
- Adoption of the Agenda – *The agenda was unanimously adopted under one motion by Jessicah Nichols; second of Jane Martin.*

B. PUBLIC COMMENT (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time)

C. INFORMATION

1. Clean Footprint Solar Energy Proposal – Constance Ortiz

D. PUBLIC PRESENTATION

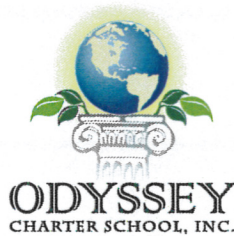
1. Auditor Report – HLB Gravier – *Reggie Rodriguez from HLB Gravier presented the Annual Audit to the Board with no findings.*
2. Board Presentation – Constance Ortiz – *Constance presented a plaque to Chris Glatz in recognition of his 8 years of service to the Odyssey Board of Directors.*

E. MANAGEMENT COMPANY REPORT

1. Board Member Candidate – Thomas Cole
2. Board Member and Meeting Structure (Information) – Melissa Gross-Arnold, Esq. – *Melissa provided more legal opinion on a quorum present via electronic communication. Constance also broke down the structure of the Board and future meetings with the contract requirements from Brevard and Orange counties.*
3. Board Resolution – Melissa Gross-Arnold, Esq. – *Melissa explained the proposed signature resolution.*
4. Clean Footprint Solar Energy Proposal (Informational C.1) – Constance Ortiz
5. Financial Report (all schools) – Beth Crist

F. ADMINISTRATOR REPORT – Principals reported on the opening of school.

1. Odyssey Charter School Upper Campus – Dan Kuhar



2. Odyssey Charter School Lower Campus – Dr. Rodney Ryan
3. Odyssey Preparatory Academy – Wendi Nolder
 - a) Charter Amendment

G. CONSENT AGENDA (Items below are considered routine and will be approved in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which case the item(s) will be removed from the consent agenda and considered and placed on the Action Agenda) – *Unanimously approved under one Motion by Jessicah Nichols; Second of Jane Martin.*

All School Business:

1. **APPROVED:** Approve the Minutes of the Odyssey Charter School, Inc. Board of Director’s Meeting for July 16, 2013 as presented.
2. **APPROVED:** Approve Mr. Thomas Cole as a new Odyssey Charter School Board Member.
3. **APPROVED:** Approve resolution to authorize the School Director, Principals, or the Executive Director of the schools’ management company to sign on behalf of the Board President.
4. **APPROVED:** Approve policy manual revisions for purpose of the CSP Grant.
5. **APPROVED:** Approve 2013-2014 OCS, Inc. Wellness Policy.

Odyssey Charter School Business:

6. **APPROVED:** Approve the Odyssey Charter School Amended 2012-2013 Final Budget.
7. **APPROVED:** Approve the Odyssey Charter School 2013-2014 Budget.
8. **APPROVED:** Approve the 2012-2013 Annual Audited Financial Statements.
9. **APPROVED:** Approve the OCS Statewide Teacher Pay Increase Distribution Plan.
10. **APPROVED:** Approve the SunTrust Bus Loan Agreement (original purchase approved 6/4/13)
11. **APPROVED:** Approve OCS Squeaky Clean Interior Maintenance contractor agreement.
12. **APPROVED:** Approve Occupational and Physical Therapy Agreement with Brevard Public Schools.
13. **APPROVED:** Approve Katie Gillen, Caitlyn Schultz, Michelle Allred, Dale Convery, Cherie Vincente, Andrea Forrest, Megan Lustig, Randall Wouters, Laura Arrigo, Barbara Boyer, Jill Dodson, Daryl Graham, Katelyn Turner, Amanda Doyle, Linda Monfred, John Giacobbe, and Jemma Sabokrouh to teach out-of-field in ESOL.
14. **APPROVED:** Approve 4th grade out-of-county field trip to St. Augustine, FL on May 8, 2014.

Odyssey Preparatory Academy Business:

15. **APPROVED:** Approve the Odyssey Preparatory Academy 2013-2014 Budget.
16. **APPROVED:** Approve to amend the Odyssey Preparatory charter contract for 2014-2015.
17. **APPROVED:** Approve the OPA Statewide Teacher Pay Increase Distribution Plan.
18. **APPROVED:** Approve OPA Squeaky Clean Interior Maintenance contractor agreement.
19. **APPROVED:** Approve Occupational and Physical Therapy Agreement with Brevard Public Schools.
20. **APPROVED:** Approve Julie Severance, Sara Wyman and Adrienne Chaney to teach out-of-field in ESOL.



21. **APPROVED:** Approve 4th grade out-of-county field trip to St. Augustine, FL on May 8, 2014.

H. ACTION AGENDA (Items for Discussion by the Board)

1. **APPROVED:** After brief discussion regarding the necessary location of two Board meetings needing to be held in Orlando, Jessicah Nichols motioned to change the October 15, 2013 Board meeting to October 29, 2013 to be held in Orlando at 5:15 p.m.; Second of Jane Martin. Motion carried unanimously.
2. **APPROVED:** Chris Glatz motioned to elect Jane Martin as President of the Board of Directors to replace the President who has resigned as of the end of the August 29, 2013 Board meeting; Second of Jessicah Nichols. Motion carried unanimously.

I. BOARD DIRECTORS' REPORT

J. ADJOURNMENT

The undersigned hereby certifies that he is a Director and/or Officer of **ODYSSEY CHARTER SCHOOL, INC.**, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter schools sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on October 22, 2013.

ODYSSEY CHARTER SCHOOL, INC.
A Florida not-for-profit corporation

By: J. Martin
Approved By

10/22/13
Date